

# Committee Information Booklet



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# Introduction

In this information booklet you can find which committees of POLIS you can become part of in the study year 2019-2020. We hope that by giving you this information about the committees, you will understand what kind of activities each committee will organize. If you have any questions regarding the committees or the workload of a committee, please don't hesitate to ask us.

Study Association POLIS several committees, which all have a different focus. Some organize mainly formal activities, others organize mainly informal activities and some are semi-formal. For every committee, it is always a fun challenge to come up with new ideas and to organize a great event together. Depending on when the activities of your committee will take place and how many activities your committee will organize, you will have a number of meetings.

When joining a committee, you will possibly have a specific function within the committee, such as chairman, secretary, treasurer, public relations or chief of drinks. Information about these functions can be found on the following pages in this booklet.

We are extremely excited for a year full of activities and we hope to see you as an active member at POLIS this year!

Love,  
The board of 2019-2020

# Functions

## Chairman -

The chairman has the responsibility of leading every meeting of their committee. You will have to make an agenda for every meeting and send out all the datum-prikkers (A website that sets the date for your committee based on the availability of the members). Moreover, you also have to make sure that your committee has enough meetings, all tasks are divided equally, everyone finishes their assigned tasks on time, and during the activities, you have the ultimate responsibility that everything runs smoothly. Please remember that there will be a board member in every committee with the function of coordinator and that they will help you with everything.

## Secretary -

The secretary's most important task is to make the minutes of every meeting. Everyone has their own way of making the minutes, but you have to make sure that the people who missed the meeting will be completely up-to-date after reading your minutes. You will also put a hidden word in every minutes which all the committee members have to send you before the next meeting, in order to check if everyone has read the minutes. Next to this, you have to check if all committee members completed their assigned tasks on time and when they don't, you have to give them a cross. When they forget to send you the hidden word, you also give them a cross. Next, you have to make an overview of how many crosses everyone has. Every committee will decide for themselves in which way the members with the most crosses will be 'punished'.

# Functions

Public Relations function -

The Public Relations function is responsible for all the external relations with regard to all the upcoming activities. For example, if a committee wants to organize an activity at a certain location, you will be the one approaching the location and maintaining the contact. It is important that you keep a clear overview for yourself which parties you've been in contact with and which parties you still need to contact.

Chief of drinks -

The chief of drinks has the responsibility of organizing some fun drinks with other committees. In this way, your committee will get the chance to get to know more people outside your committee. There will be a whatsapp group, which will make it easier for you to get in touch with the other chief drinks.

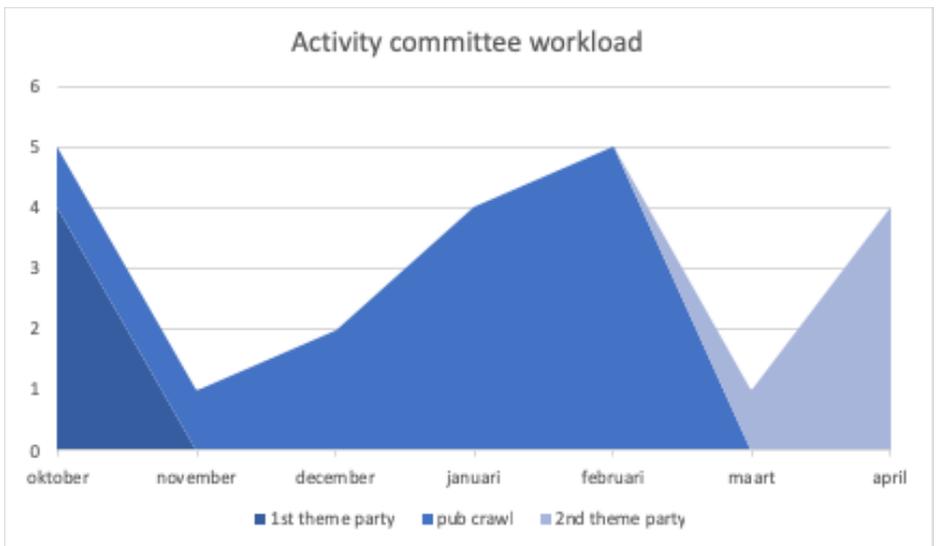
Treasurer -

The treasurer has to make sure they have an overview of all the incoming money and all the money that the committee will spend. You make a clear balance sheet of the budget for every upcoming event with a format that will be given to you. The challenge of being a treasurer is of course to get some nice deals with external parties, like pubs.

*Don't worry, you don't have to decide which function you'd want yet. Just have a look for yourself which committee you find the most attractive first. You can hand in a top 3 of your favourite committees and the board will try to give everyone the chance to be part of one of their most wanted committees. After the committee applications, you will have a first meeting with the committee you are assigned to and in that meeting, together you will decide which function everyone will get.*

# Activity Committee

In the Activity Committee (Axtc), you will organize the most famous, most well-visited and notorious parties of Study Association POLIS. You and your fellow committee members will organize two theme parties and a pub crawl through Tilburg. You are free to come up with the craziest ideas and themes and transform 'Café de Boekanier' completely into the theme. All the visitors of the party will dress up as well as possible in line with the chosen theme. From experience we can tell: nothing is too much or too crazy at the Axtc parties!



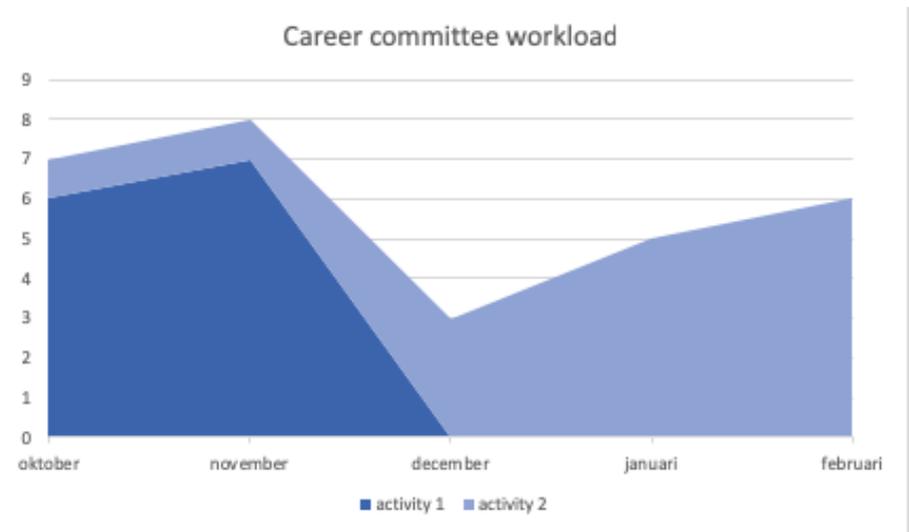
# Battle Committee

Do you like competition? Are you creative and do you always have fun ideas? Can you motivate people to strive for a prize? Then the BaCo is looking for you! In this committee, you will be responsible for the committee competition, a well-known competition within POLIS. With your committee, you will give this competition a whole new image and you will keep the members up-to-date with the scores. Furthermore, you will be part of the amazing themed afternoons after every exam period in the POLIS-room, in which you collaborate with the Board.



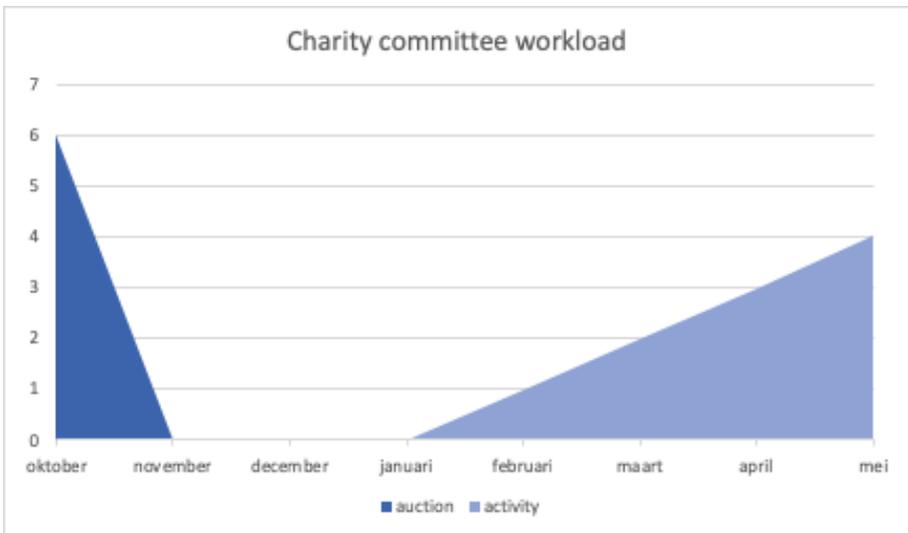
# Career Committee

The CareerCom has the goal to get students in touch with the working field of Organization Studies and Global Management of Social Issues. You and your fellow committee members will organize two career-oriented activities. The activities are free to fill in as long as they are career-oriented. This committee offers a great opportunity to get in touch with companies related to Organization Studies and Global Management of Social Issues.



# Charity Committee

The Charity Committee (ChariCie) is the most socially engaged committee of Study Association POLIS. The ChariCie will organize two activities. One activity will be an event to raise money for a charity of your choice. During the second event, the committee and other POLIS member will take part in charity work. If you want to help people in need, this is the perfect committee for you! This is the real feel-good committee of POLIS.



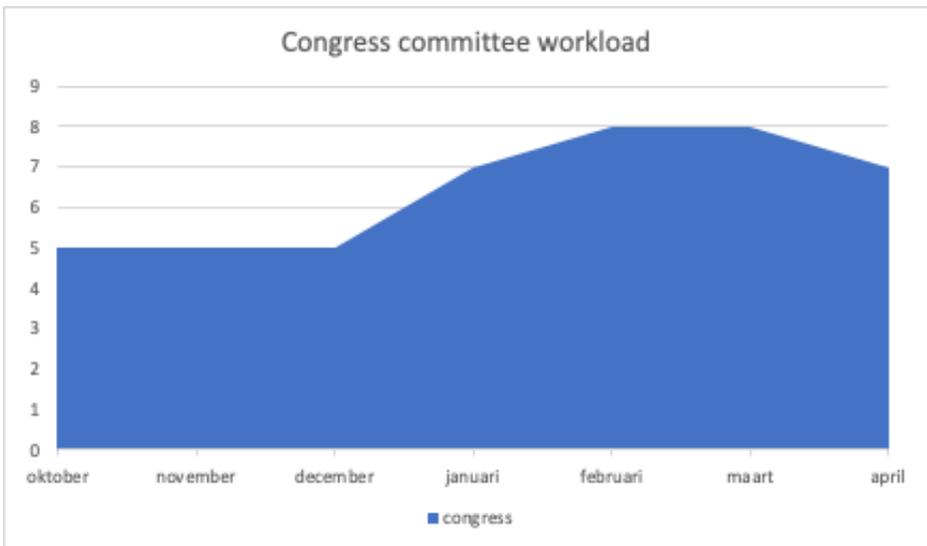
# Culture Committee

In the Culture Committee (CultureCom) you will organize two easily accessible activities related to culture. If you are creative, want to work on cultural awareness and want to organize activities with as many participants as possible, you should definitely join this committee!



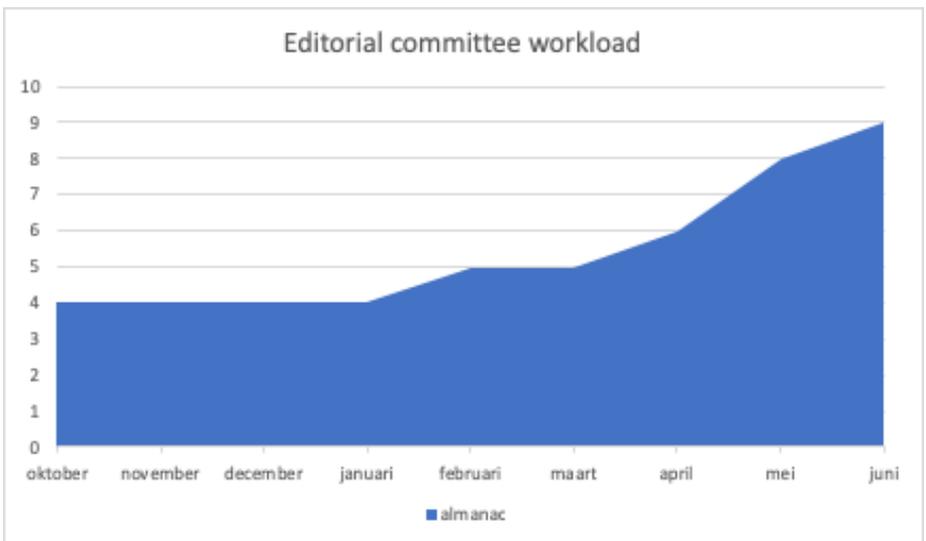
# Congress Committee

The Congress Committee will organize the POLIS Congress. The congress will be a formal event with the focus on interaction between students and participating organizations. The topic of the event will be free to choose, as long as it is related to both Organization Studies and Global Management of Social Issues. The congress will be organized in collaboration with the Organization Studies department. By organizing the congress, you and your fellow committee members will get in touch with many different organizations and offer this opportunity for other students as well!



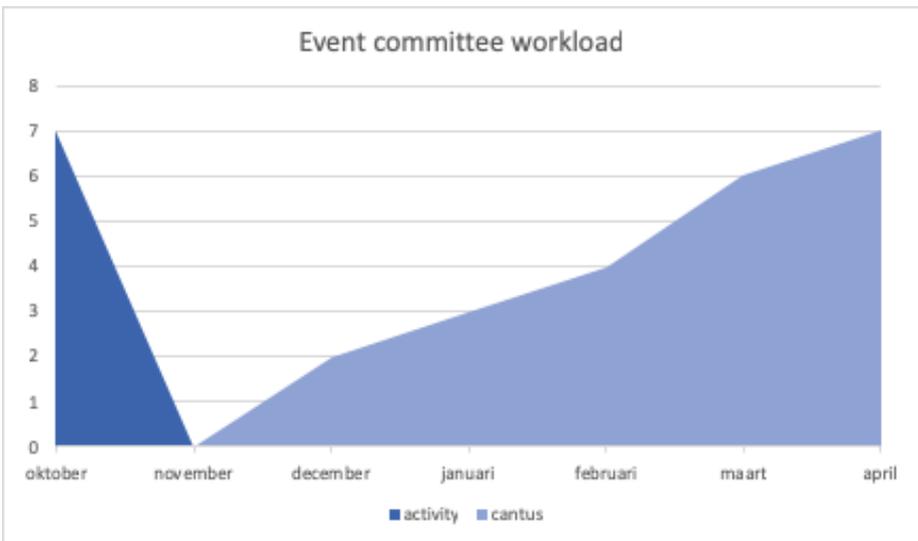
# Editorial Committee

Do you like being up to date with every detail within the association and do you like to share this with the rest of the POLIS members? Then the Editorial Committee is THE committee for you! You and your fellow committee members will be responsible for creating the famous almanac. The almanac is a yearbook which looks back at the whole year and captures all the beautiful memories. Don't worry, it won't be just writing all year! You will also organize the New Years Drink where all POLIS member can meet again after the long holiday and wish each other a happy new year! If you are creative and would like to capture memories of the whole year in a wonderful almanac, you should join the Editorial Committee!



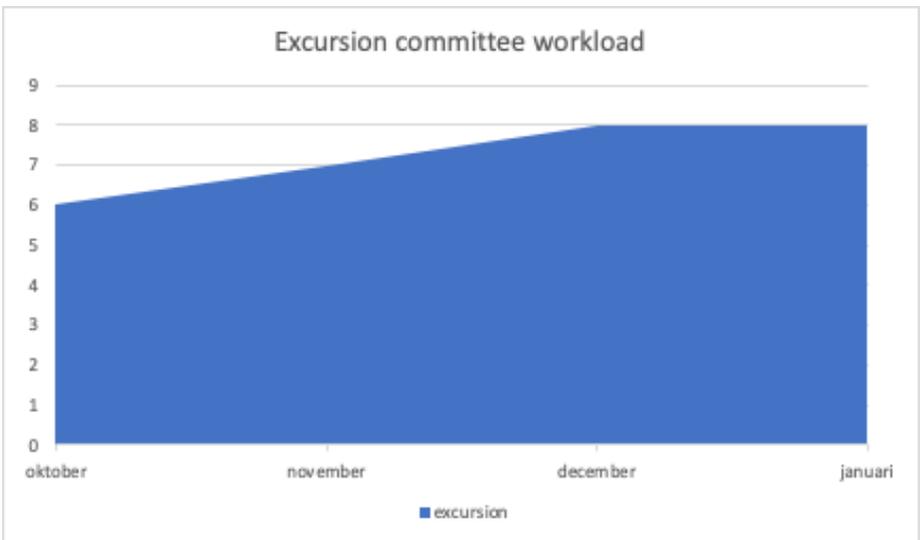
# Event Committee

The Event Committee (EC) will organize the famous Stadhuisstraatcantus. You will also organize an event of your own choice, nothing is too crazy! In this committee you can come up with anything, creativity is key. So, if you want to organize the most amazing cantus ever and have the freedom to organize something of your own choice, you should definitely join this committee!



# Excursion Committee

The Excursion Committee organizes a two-day long excursion to a destination of your choice! You can show everyone the interesting places of the city you're visiting. The committee is free to choose what they want to organize! The excursion is not only about sightseeing and partying, but you will also visit two local companies. The excursion has been very popular since its establishment and takes place at the end of January.



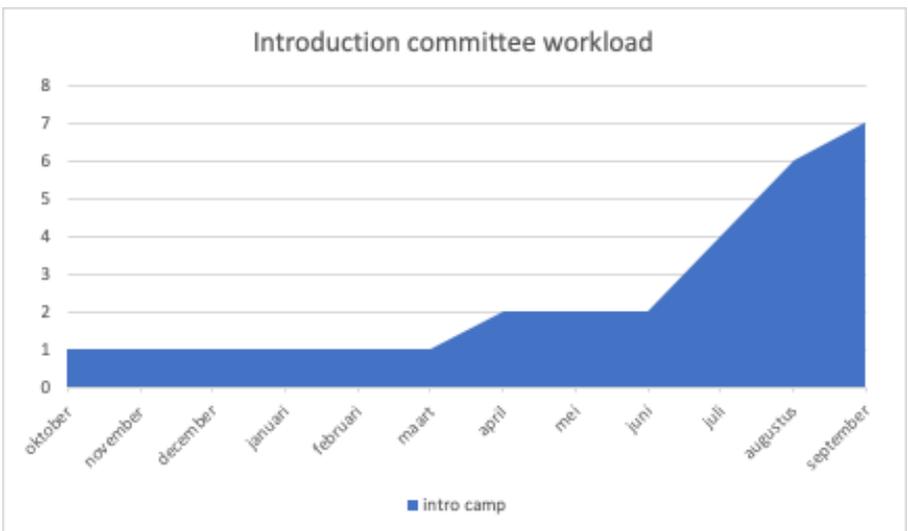
# Food Committee

Do you love cooking and eating? Then the Food Committee might be the perfect committee for you! The Foodcie will be responsible for organizing three food-related activities. One of the activities will be the OS-dinner for OS and GMSI students, with the professors of your study. The other two activities are free to fill in by the committee. This committee has been one of the most creative and fun committees of the previous years!



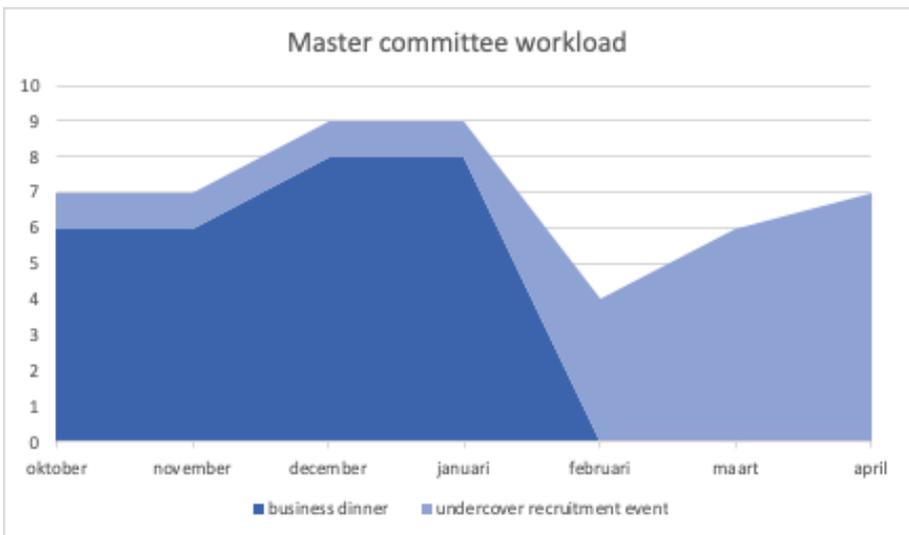
# Introduction Committee

The Introduction Committee organizes the introduction camp for the new freshman. This committee has the freedom to come up with a theme, fun activities and of course take care of the whole weekend. Everyone will appreciate you for organizing this amazing weekend! This committee has the longest preparation time and will especially work on organizing the event in the second half of the year. This committee is a perfect mix between working on fun activities and serious business!



# Master Committee

This is a committee especially for (pre-)master students. You will organize two events for the almost graduated students of POLIS. The first activity will be the Business Dinner and the second activity will be the Undercover Recruitment Event. Both events provide the opportunity for students to get in touch with potential new employers and share their knowledge and experiences.



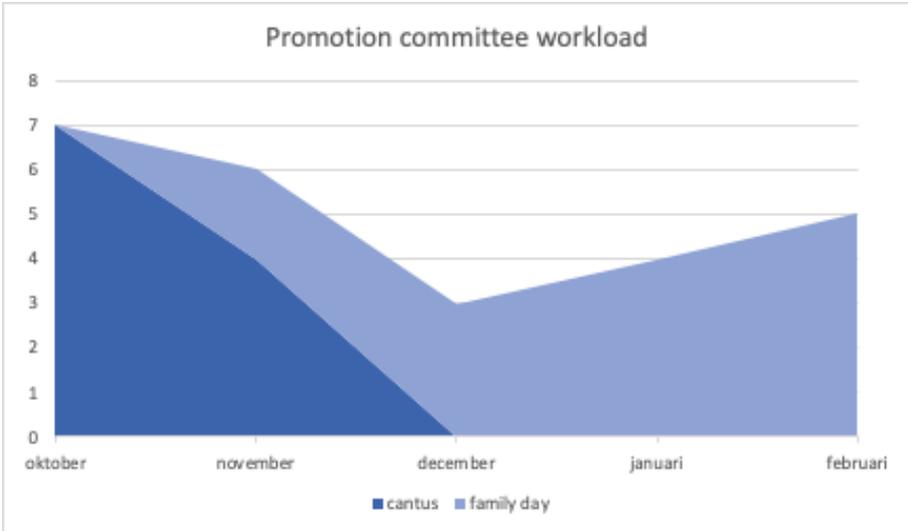
# Member Weekend Committee

The Member Weekend Committee is a committee in which you will organize informal events only. The committee organizes a weekend-filling event for all active members, including two nights stay to a location which the committee will choose. The committee is free to fill in the theme of the famous weekend. It is always a sport to organize a memorable weekend everyone will talk about the rest of the year.



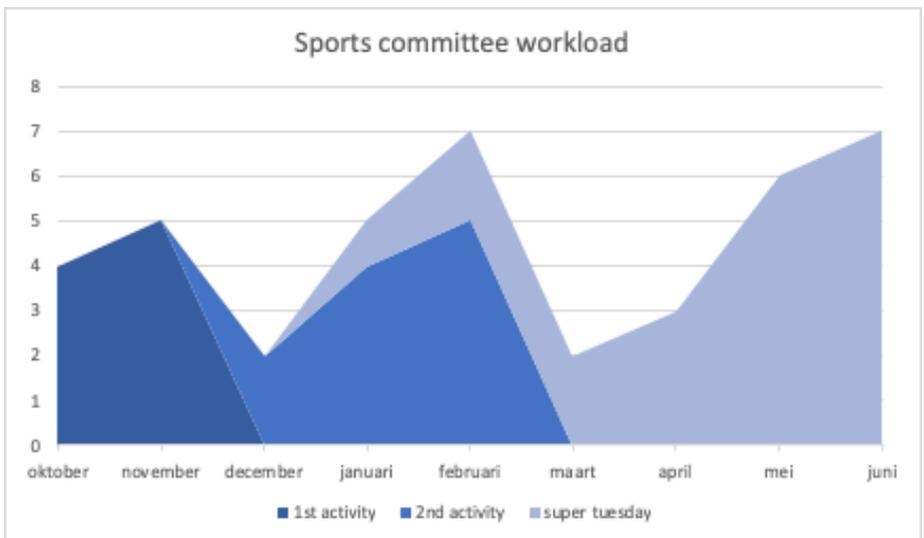
# Promotion Committee

The Promotion Committee (Promo) will show your friends and family what it's like to study Organization Studies or Global Management of Social Issues and to be a member of POLIS. You will organize a family day, and a bring-your-friends cantus. You will also choose a gadget, that all the members of the association can order at the end of the year.



# Sports Committee

The SportCom is a committee which has the goal to organize three sport-related activities. The SportCom combines sport with informality and/or formality, this makes the committee very diverse. The SportCom has become an icon within our association, because the events are very popular. You will organize a smaller sport related event, an event with the department and of course the famous Super Tuesday, which is the very last activity of the year!



# Study Trip Committee

The Study Trip Committee (STiP) is one of the most popular committees to be part of. The Study Trip Committee will organize a trip to a place which the committee can choose, this year outside of Europe. This committee takes more effort, but gives lots of appreciation. During the trip, some companies and the local university will be visited, but the most important element is to see as much of the destination in a small amount of time.



# Non-Committees

## Posterpool

Anyone who is interested in making posters or who wants to learn how to make them, can join the Posterpool. This won't make you an active member, but you can choose to join it next to a committee. You will be grouped with fellow enthusiastic designers. This group will be given design assignments about POLIS activities, which will be distributed within the group.

## Student-for-a-day pool

As a member of the Student-for-a-day Pool you can choose to guide future students Organization Studies and Global Management of Social Issues around the campus and in lectures. You will be matched with a student to give them a great experience with the university and POLIS. You won't be an active member when joining this pool, but you can choose to join next to a committee.

## Study coach pool

If you are interested in helping out other students in courses you're good at, you can join the Study coach pool. This will not make you an active member, but you can choose to join it next to a committee. You can let us know which courses you can help other students with, and when someone is in need of help, they will be brought into contact with members of the Study coach pool.